

**CONFIDENTIAL**

TO BE COMPLETED AND RETURNED TO THE CENTRAL STATISTICAL OFFICE, 30 PARK STREET, POS (NEXT TO TTEC)

MAILING ADDRESS: CENTRAL STATISTICAL OFFICE, BUSINESS SURVEY SECTION, PO BAG 98 POS



**REPUBLIC OF TRINIDAD AND TOBAGO  
MINISTRY OF PLANNING & SUSTAINABLE DEVELOPMENT  
CENTRAL STATISTICAL OFFICE  
SURVEY OF ESTABLISHMENTS 201.....  
PETROLEUM REFINING**

Serial No. 

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Industry No. \_\_\_\_\_  
11 - 16

Date due for submission to C.S.O. ....

This survey is conducted in accordance with the Statistics Act, Chapter 19:02 of the Revised Laws of the Republic of Trinidad & Tobago (1981). Information on this survey and instructions for the completion of this form can also be accessed from our website: [www.cso.planning.gov.tt](http://www.cso.planning.gov.tt)  
For enquires, please call 627-3183, 623-7044 or 625-3891  
**Please read instructions carefully before completing questionnaire.**

**SECTION 1 - CHARACTERISTICS OF ESTABLISHMENT**

1.1 Name of establishment: .....

1.2 Address of establishment: .....

Phone number: ..... Fax: .....

Email: ..... Website: .....

|  |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| <p>1.3 Name and Address of Enterprise/Firm which operates this establishment<br/><i>(if different from above)</i> .....</p> <p>1.4 Activity of Establishment (<b>LIST ACTIVITIES IN ORDER OF IMPORTANCE</b>)</p> <p>(1) .....</p> <p>(2) .....</p> <p>(3) .....</p> <p>1.5 Give reference period for data supplied in this return .....</p> <p align="center"><small>E.g. 1st January - 31st December 2013 / 1st April 2012 - 31st March 2013 (financial year for firm)</small></p>  | <p><b>For Office Use Only</b></p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">B</td><td style="width: 20px; height: 20px;">E</td><td style="width: 20px; height: 20px;">9</td></tr></table></p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> 22 - 25<br/>T T S I C</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> Rev. 2</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> Rev. 3<br/>I S I C</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> 26 - 27<br/>Year of Employment</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> 28 - 31<br/>Employment Figure</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> 36 - 37<br/>County Ward</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table> 38<br/>Type of Ownership</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> 39 - 41<br/>Ownership Equity</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table><br/>Community Code</p> <p><table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table><br/>Regional Corporation Code</p> | B                                | E                                 | 9                                  |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| B  | E   | 9                                |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <p>2.1 State the number of persons on payroll at the end of each of the following periods</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;">May</td> <td style="width: 33%; text-align: center;">November</td> <td style="width: 15%; text-align: center;"><b>For Office Use Only</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>   |   | May                              | November                          | <b>For Office Use Only</b>         |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | May   | November                         | <b>For Office Use Only</b>        |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <p>1.6 Date began operation .....</p> <p>1.7 Type of Ownership (<b>Please tick one</b>)</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><input type="radio"/> Sole Proprietorship</td> <td style="width: 50%;"><input type="radio"/> Government</td> </tr> <tr> <td><input type="radio"/> Partnership</td> <td><input type="radio"/> Co-operative</td> </tr> <tr> <td><input type="radio"/> Private Limited Company</td> <td><input type="radio"/> Non-Profit Institution</td> </tr> <tr> <td><input type="radio"/> Public Limited Company</td> <td><input type="radio"/> Other (<b>Specify</b>) : .....</td> </tr> </table> <p>1.8 Ownership of Equity</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">% National</td> <td style="width: 50%;"></td> </tr> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">% Foreign</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table> | <input type="radio"/> Sole Proprietorship   | <input type="radio"/> Government | <input type="radio"/> Partnership | <input type="radio"/> Co-operative | <input type="radio"/> Private Limited Company | <input type="radio"/> Non-Profit Institution | <input type="radio"/> Public Limited Company | <input type="radio"/> Other ( <b>Specify</b> ) : ..... | % National |  |  | % Foreign |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <input type="radio"/> Sole Proprietorship  | <input type="radio"/> Government  |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <input type="radio"/> Partnership  | <input type="radio"/> Co-operative  |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <input type="radio"/> Private Limited Company  | <input type="radio"/> Non-Profit Institution  |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <input type="radio"/> Public Limited Company   | <input type="radio"/> Other ( <b>Specify</b> ) : .....  |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| % National   |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | % Foreign   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |   |                                  |                                   |                                    |   |  |  |  |            |  |  |           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Note:**

1. You are a **resident individual or enterprise** if you have lived or operated (or intend to live or operate) in Trinidad and Tobago for a year or more, regardless of your nationality. **Non-resident individuals or enterprises** are those who have lived or operated (or intend to live or operate) outside of Trinidad and Tobago for a year or more (even if they hold Trinidad and Tobago nationality). We are interested in residency (or where the centre of business is located), and not nationality.

2. PLEASE GIVE ESTIMATES WHERE ACTUAL DATA ARE NOT AVAILABLE AND INDICATE BY (E) WHERE THIS IS DONE.

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**SECTION 2 - EMPLOYMENT AND WAGES**

| Item   | For Office Use Only        | Nos. Employed Last Full Pay Week in Nov. 201.... |             |               | Remarks   |                   |             |                        |
|--|----------------------------|--|-------------|---------------|---|-------------------|-------------|------------------------|
|  |                            | Total  | Male        | Female        |   |                   |             |                        |
|  |                            | 17-21  | 22-31       | 32-41         |   |                   |             |                        |
| <b>2.1 Total Employment</b>                              | <b>02000</b>               |  |             |               |   |                   |             |                        |
| 2.1.1 Administrative, Professional and Technical Workers | 02002                      |  |             |               |   |                   |             |                        |
| 2.1.2 Clerical Workers                                   | 02003                      |  |             |               |   |                   |             |                        |
| 2.1.3 Manual Workers                                     | 02004                      |  |             |               |   |                   |             |                        |
| 2.1.3.1 On job work (piece or task)                      | 02005                      |  |             |               |   |                   |             |                        |
| 2.1.3.2 On time rate                                     | 02006                      |  |             |               |   |                   |             |                        |
|  | <b>For Office Use Only</b> | <b>Wages and Salaries</b>                        |             |               | <b>Indicate by tick (✓) below time period relating to payment</b> |                   |             |                        |
|  |                            | <b>Total</b>                                     | <b>Male</b> | <b>Female</b> | <b>Month</b>  | <b>Fort-night</b> | <b>Week</b> | <b>Other</b>           |
|  |                            | \$   |             |               |   |                   |             |                        |
|  | 17-21                      | 22-31  | 32-41       | 42-51         |   |                   |             |                        |
| <b>2.2 Total Payments</b><br><i>(excluding Overtime)</i> | <b>02007</b>               |  |             |               |   |                   |             |                        |
| 2.2.1 Administrative, Professional and Technical Workers | 02008                      |  |             |               |   |                   |             |                        |
| 2.2.2 Clerical Workers                                   | 02009                      |  |             |               |   |                   |             |                        |
| 2.2.3 Manual Workers                                     | 02010                      |  |             |               |   |                   |             |                        |
| 2.2.3.1 On job work                                      | 02011                      |  |             |               |   |                   |             |                        |
| 2.2.3.2 On time rate                                     | 02012                      |  |             |               |   |                   |             |                        |
| <b>2.3 Total Overtime Payments</b>                       | <b>02013</b>               |  |             |               |   |                   |             |                        |
| 2.3.1 Administrative, Professional and Technical Workers | 02014                      |  |             |               |   |                   |             |                        |
| 2.3.2 Clerical Workers                                   | 02015                      |  |             |               |   |                   |             |                        |
| 2.3.3 Manual Workers <i>(On time rate)</i>               | 02016                      |  |             |               |   |                   |             |                        |
|  | <b>For Office Use Only</b> | <b>Man Hours Paid for</b>                        |             |               | <b>Indicate by tick (✓) hours of normal working week</b>          |                   |             |                        |
|  |                            | <b>Total</b>                                     | <b>Male</b> | <b>Female</b> | <b>40</b>   | <b>42</b>         | <b>44</b>   | <b>Other (Specify)</b> |
|  |                            | 17-21  | 22-31       | 32-41         |   |                   |             |                        |
| <b>2.4 Total Man Hours Paid for</b>                      | <b>02017</b>               |  |             |               |   |                   |             |                        |
| 2.4.1 Administrative, Professional and Technical Workers | 02018                      |  |             |               |   |                   |             |                        |
| 2.4.2 Clerical Workers                                   | 02019                      |  |             |               |   |                   |             |                        |
| 2.4.3 Manual Workers                                     | 02020                      |  |             |               |   |                   |             |                        |
| On time rate   | 02021                      |  |             |               |   |                   |             |                        |
| On job rate  | 02022                      |  |             |               |   |                   |             |                        |
| <b>2.5 Overtime Man Hours</b>                            | <b>02023</b>               |  |             |               |   |                   |             |                        |
| 2.5.1 Administrative, Professional and Technical Workers | 02024                      |  |             |               |   |                   |             |                        |
| 2.5.2 Clerical Workers                                   | 02025                      |  |             |               |   |                   |             |                        |
| 2.5.3 Manual Workers <i>(On time rate)</i>               | 02026                      |  |             |               |   |                   |             |                        |

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PLEASE READ INSTRUCTIONS.

| <b>SECTION 3 - OPERATING EXPENSES</b>  |                     |       |   |
|--|---------------------|-------|---|
| Item   | For Office Use Only | Value |   |
|  |                     | Total | <i>Of which:</i><br>paid to Non-Residents |
|  |                     | \$    |   |
|  |                     | 17-21 | 22-31                                     |
| <b>3.1 Total Payments to all Employees, Directors etc. (Head Office and Plant)</b>   | <b>03001</b>        |       |   |
| 3.1.1 Gross Wages and Salaries and Pension funds   | 03002               |       |   |
| 3.1.1.1 Gross Wages and Salaries paid to employees   | 03003               |       |   |
| 3.1.1.2 Contributions by Employers to funded pension plans   | 03004               |       |   |
| 3.1.1.3 Other employee welfare plans, workmen's compensation etc.  | 03005               |       |   |
| 3.1.2 Directors' Fees  | 03007               |       |   |
| 3.1.3 Employer's contribution to National Insurance Fund   | 03008               |       |   |
| 3.1.4 Cost of Housing, Medical, Welfare Facilities directly provided for employees   | 03006               |       |   |
| 3.1.5 Any other payments to employees ( <i>Specify</i> )<br>.....<br>.....   | 03009               |       |   |
| <b>3.2 Total Cost of Raw Materials Purchased for the Year</b>  | <b>03010</b>        |       |   |
| 3.2.1 Crude Petroleum exclusively for Processing Under Processing Agreement (U.P.A.)   | 03013               |       |   |
| 3.2.2 Semi-refined petroleum exclusively for Processing U.P.A.   | 03019               |       |   |
| 3.2.3 Purchases of Crude Petroleum excluding U.P.A.'s - Total<br><i>of which:</i>  | 03015               |       |   |
| 3.2.3.1 Crude Petroleum transferred from own fields  | 03016               |       |   |
| 3.2.3.2 Other Crude Petroleum (excluding U.P.A.'s which should be shown at 3.2.1 above).   | 03017               |       |   |
| 3.2.4 All other Petroleum Products for use in refinery <i>excluding</i> those used as fuel which must be entered at 3.7 below.   | 03018               |       |   |
| 3.2.5 All other Materials and Supplies e.g. non-capitalized catalysts and additive purchased for use in refinery <i>excluding</i> containers and other packaging materials which must be entered at 3.4. | 03021               |       |   |
| <b>3.3 Cost of Goods Purchased for Resale in the same Condition as Purchased (retail and wholesale)</b>  | <b>03026</b>        |       |   |

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**SECTION 3 - OPERATING EXPENSES - Continued**

| Item  | For<br>Office<br>Use<br>Only | Value |                                    |
|---|------------------------------|-------|------------------------------------|
|   |                              | Total | Of which:<br>paid to Non-Residents |
|   |                              | \$    |                                    |
|   |                              | 17-21 | 22-31                              |
| <b>3.4 Containers, Wrappers and Packaging Materials - Total</b><br><i>of which:</i>                               | <b>03057</b>                 |       |                                    |
| 3.4.1 Metal containers - Refundable   | 03058                        |       |                                    |
| 3.4.2 Metal containers - Non-refundable   | 03059                        |       |                                    |
| 3.4.3 Wooden crates, boxes, barrels etc.  | 03060                        |       |                                    |
| 3.4.4 Plastic containers  | 03061                        |       |                                    |
| 3.4.5 Any other containers, wrappers and packaging materials ( <i>Specify</i> )<br>.....<br>.....<br>.....        | 03063                        |       |                                    |
| <b>3.5 Tools</b> (not capitalized)  | <b>03105</b>                 |       |                                    |
| <b>3.6 Payments to other Establishments for Sub-contract Work</b> ( <i>Specify</i> )<br>.....<br>.....<br>.....   | <b>03066</b>                 |       |                                    |
| <b>3.7 Cost of Fuel and Electricity - Total</b> (3.7.1 + 3.7.2)<br><i>of which:</i>                               | <b>03049</b>                 |       |                                    |
| 3.7.1 Cost of Fuel - Total  | 03048                        |       |                                    |
| 3.7.1.1 Fuel (for motor vehicles)   | 03051                        |       |                                    |
| 3.7.1.2 Fuel or natural gas (for commercial use piped or otherwise) ( <i>Specify</i> )<br>.....<br>.....<br>..... | 03052                        |       |                                    |
| 3.7.2 Electricity - Total<br><i>of which:</i>   | 03053                        |       |                                    |
| 3.7.2.1 Electricity Purchased   | 03054                        |       |                                    |
| 3.7.2.2 Electricity Generated in own plant for own use (Imputed Value)  | 03055                        |       |                                    |





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**SECTION 3 - OPERATING EXPENSES - Concluded**

| Item  | <b>For<br/>Office<br/>Use<br/>Only</b> | Value |   |
|---|--|-------|---|
|   |  | Total | <i>Of which:<br/>paid to Non-<br/>Residents</i> |
|   |  | \$    |   |
|   |  | 17-21 | 22-31   |
| 3.8.8.3 Travel and entertainment  | 03119                                  |       |   |
| 3.8.9 Bad Debts written off less recoveries   | 17037                                  |       |   |
| 3.8.10 Subscriptions  | 17030                                  |       |   |
| 3.8.11 Donations and Charities  | 17033                                  |       |   |
| 3.8.12 Loss on foreign exchange transactions  | 17032                                  |       |   |
| 3.8.13 Loss on disposal of fixed assets   | 17031                                  |       |   |
| 3.8.14 Scholarships and Training  | 03124                                  |       |   |
| 3.8.15 All Other Current Expenses not elsewhere shown.<br><i>Specify</i> , if possible (e.g. share in a foreign Head<br>Office expenses not elsewhere shown).<br>(Excluding depreciation) |  |       |   |
| .....   |  |       |   |
| .....   |  |       |   |
| .....   | 03132                                  |       |   |
| <b>3.0 Total Operating Expenses (3.1 - 3.8)<br/>(Excluding Depreciation)</b>  | <b>03000</b>                           |       |   |

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**SECTION 4 - SALES AND OTHER RECEIPTS**

| Item  | For Office Use Only | Value |                   |
|---|---------------------|-------|-------------------|
|   |                     | Total | Of which: Exports |
|   |                     | \$    |                   |
|   | 17-21               | 22-31 | 32-41             |
| <b>4.1 Value of Goods and Services produced/ assembled by this Establishment and sold during the year (4.1.1 + 4.1.2)</b>   | <b>04001</b>        |       |                   |
| 4.1.1 Value of Goods sold during the Reference Period   | 04002               |       |                   |
| <b>NON-ADDITIVE: Exports Under Processing Agreement</b>   |                     |       |                   |
| 4.1.1.1 Total value of refined and semi-refined products produced under Processing Agreement  | 04012               |       |                   |
| 4.1.1.2 Total receipts from sale of refined and semi-refined products produced on own account by this establishment (including bunkers to be shown under Exports excluding U.P.A. Products) | 04013               |       |                   |
| 4.1.1.3 Total receipts from sales of goods purchased and resold without further processing (i.e. in the same condition as purchased) (wholesale or retail)                                  | 04033               |       |                   |
| 4.1.1.4 Other Sales e.g. Natural Gas ( <i>Specify</i> ):<br>.....<br>.....<br>.....   | 04008               |       |                   |
| 4.1.2 Total Value of Services rendered of which:  | 04027               |       |                   |
| 4.1.2.1 Receipts from contract work ( <i>Specify</i> ):<br>.....<br>.....<br>.....  | 04066               |       |                   |
| 4.1.2.2 Processing fees   | 04031               |       |                   |
| 4.1.2.3 Other receipts for services rendered ( <i>Specify</i> ):<br>.....<br>.....<br>.....   | 04010               |       |                   |
| <b>4.2 Other Income - Total</b>   | <b>04098</b>        |       |                   |
| of which:   |                     |       |                   |
| 4.2.1 Rental/lease of machinery and equipment   | 04058               |       |                   |
| 4.2.2 Rental/lease of buildings and lands - Total of which:   | 04025               |       |                   |
| 4.2.2.1 Rental/lease of lands for agriculture, forestry or mining   | 17044               |       |                   |



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**SECTION 4 - SALES AND OTHER RECEIPTS - Concluded**

| Item  | <b>For<br/>Office<br/>Use<br/>Only</b> | Value |                             |
|---|--|-------|-----------------------------|
|   |  | Total | <i>Of which:</i><br>Exports |
|   |  | \$    |                             |
|   | 17-21                                  | 22-31 | 32-41                       |
| 4.2.2.2 Rental/lease of buildings and other lands<br><i>(Specify)</i><br>.....<br>..... | 04059                                  |       |                             |
| 4.2.3 Interest received   | 17043                                  |       |                             |
| 4.2.4 Dividends received  | 17045                                  |       |                             |
| 4.2.5 Royalties received  | 17048                                  |       |                             |
| 4.2.6 Licenses, patents etc.  | 17049                                  |       |                             |
| 4.2.7 Management and consultant fees  | 04023                                  |       |                             |
| 4.2.8 Other receipts and extraordinary items - Total<br><i>of which:</i>                | 04024                                  |       |                             |
| 4.2.8.1 Gain on foreign exchange transaction  | 17042                                  |       |                             |
| 4.2.8.2 Gain on disposal of fixed assets  | 17041                                  |       |                             |
| 4.2.8.3 Insurance Claims received   | 17047                                  |       |                             |
| 4.2.8.4 Any other receipts n.e.s. <i>(Specify)</i><br>.....<br>.....                    | 04099                                  |       |                             |
| <b>4.0 Total (Sales and Other Receipts) (4.1 + 4.2)</b>                                 | <b>04000</b>                           |       |                             |

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| <b>SECTION 5 - STOCKS</b>   |  |                        |                  |
|---|--|------------------------|------------------|
| Item  | <b>For<br/>Office<br/>Use<br/>Only</b> | Value                  |                  |
|   |  | Beginning<br>of period | End<br>of period |
|   | 17-21                                  | 22-31                  | 32-41            |
| 5.1 Crude Petroleum   | 05002                                  |                        |                  |
| 5.2 Other Petroleum Products for use in Production                    | 05003                                  |                        |                  |
| 5.3 Other Raw Materials, supplies and Components including parts. etc | 05004                                  |                        |                  |
| 5.4 Refined and Semi-refined Products                                 | 05027                                  |                        |                  |
| 5.5 Work in Progress  | 05024                                  |                        |                  |
| 5.6 Goods Purchased for Resale  | 05006                                  |                        |                  |
| 5.7 Other Stocks n.e.s. <i>Specify:</i><br>.....<br>.....<br>.....    | 05025                                  |                        |                  |
| <b>Total 5.1-5.7</b>  | <b>05000</b>                           |                        |                  |
| <b>VALUATION STOCKS:</b>  |  |                        |                  |
| Describe basis of valuation   |  |                        |                  |
| 5.1 Crude Petroleum   |  |                        |                  |
| 5.2 Other Petroleum Products for use in Production                    |  |                        |                  |
| 5.3 Other Raw Materials, supplies in Components including Parts etc.  |  |                        |                  |
| 5.4 Refined and Semi-refined Products                                 |  |                        |                  |
| 5.5 Work in Progress  |  |                        |                  |
| 5.6 Goods Purchased for Resale  |  |                        |                  |
| 5.7 Other Stocks n.e.s. <i>Specify:</i>                               |  |                        |                  |

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**SECTION 6 - CAPITAL ACCOUNT**

**Note:** *If the breakdown requested is not available, please enter accurate totals and give the best available estimates for the breakdown. Indicate by (e) where an estimate is given.*

| A. Capital Expenditure in 20.....  | For Office Use Only | New Assets | Alterations, Renovations and Improvements |
|--|---------------------|------------|---|
|  |                     | \$         |   |
|  | 17-21               | 22-31      | 32-41                                     |
| <b>6.1 Construction - Total</b><br><i>Please break down total value into:<br/>Expenditure on Buildings (6.1.1)<br/>and Payments to Contractors (6.1.2)</i>                                   | <b>06001</b>        |            |   |
| 6.1.1 Buildings (show only expenditure on new or renovations)  | 06002               |            |   |
| 6.1.1.1 Residential  | 06003               |            |   |
| 6.1.1.2 Non-residential  | 06004               |            |   |
| 6.1.1.3 All other construction e.g. roads, bridges, pipelines, sewerage, etc. excluding drilling activities  | 06005               |            |   |
| 6.1.2 Payments to Contractors - Total<br><i>Please breakdown total value in 6.1.2 by:-</i>   | 06007               |            |   |
| 6.1.2.1 Work done by constructors on materials supplied by them i.e. payments include cost of materials and services of sub-contractors if any   | 06008               |            |   |
| 6.1.2.2 Work done by contractors on materials provided by your own establishment   | 06009               |            |   |
| 6.1.3 Value of Own Account Construction - Total<br><i>Please breakdown total value in 6.1.3 into:-</i>   | 06010               |            |   |
| 6.1.3.1 Imported Construction materials c.i.f. (excluding Duty)  | 06011               |            |   |
| 6.1.3.2 Duty paid, if any on 6.1.3.1   | 06012               |            |   |
| 6.1.3.3 Local Construction materials   | 06013               |            |   |
| 6.1.3.4 Estimated value of wages and salaries of your own labour force   | 06014               |            |   |
| 6.1.3.5 Other costs and overheads  | 06015               |            |   |
| <b>6.2 Plant, Machinery, Transport Equipment (including Major Repairs Capitalised) - Total</b><br><i>Please breakdown total value above:<br/>Type of Expenditure and Sources of Supply:-</i> | <b>06016</b>        |            |   |
| <b>Type of Expenditure</b>   |                     |            |   |
| 6.2.1 Plant, Machinery and Equipment (other than vehicles)   | 06017               |            |   |
| 6.2.2 Vehicles and all other transport equipment   | 06018               |            |   |

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**SECTION 6 - CAPITAL ACCOUNT - Continued**

| A. Capital Expenditure in 20.....  | <b>For Office Use Only</b> | New Assets | Alterations, Renovations and Improvements |
|--|----------------------------|------------|---|
|  |                            |            | \$  |
|  | 17-21                      | 22-31      | 32-41                                     |
| 6.2.3 All other capital Investment ( <i>Specify</i> ):<br>.....<br>.....<br>.....  | 06019                      |            |   |
| <b>Source of Supply of New Plant and Equipment</b>   |                            |            |   |
| 6.2.4 Imports of capital goods fully assembled or C.K.D. and Imports of replacement parts for major repairs and alterations, c.i.f. value          | 06022                      |            |   |
| 6.2.5 Import duty on 6.2.4   | 06023                      |            |   |
| 6.2.6 Cost of installation of imported capital equipment including re-conditioning costs - Total <i>of which</i> :                                 | 06024                      |            |   |
| 6.2.6.1 Estimated value of work performed by your own labour force   | 06025                      |            |   |
| 6.2.6.2 Sums paid to local contractors or suppliers  | 06026                      |            |   |
| 6.2.7 Locally supplied machinery, vehicles, equipment and all other miscellaneous capital goods including installation or service charges, if any. | 02027                      |            |   |
| <b>6.3 Total Capital Investment (6.1 + 6.2)</b>  | <b>06000</b>               |            |   |
|  |                            |            |   |
| Other Capital Investment   | <b>For Office Use Only</b> | Total      | <i>Of which:</i><br>from<br>Non-Residents |
|  |                            |            | \$  |
|  | 17 - 21                    | 22 - 31    | 32 - 41                                   |
| <b>6.7 Other Capital Investment - Total</b><br><i>of which:</i>  | <b>06035</b>               |            |   |
| 6.7.1 Purchase of land   | 06030                      |            |   |
| 6.7.2 Acquisition of Used Assets (including Building and Plants)   | 06031                      |            |   |
| 6.7.3 Less Receipts from Sale of Land  | 06032                      |            |   |
| 6.7.4 Less Receipts from Sale of Used Assets   | 06033                      |            |   |
| 6.7.5 Less Insurance Receipts for Damage or Loss   | 06034                      |            |   |

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| <b>SECTION 7 - DEPRECIATION</b>   |  |             |           |
|---|--|-------------|-----------|
|   | <b>For<br/>Office<br/>Use<br/>Only</b> | Total<br>\$ | Rate<br>% |
|   | 17 - 21                                | 22 - 31     | 32 - 41   |
| <b>7.1 Depreciation on Construction - Total</b>                                 | <b>07002</b>                           |             |           |
| 7.1.1 Residential Buildings   | 07003                                  |             |           |
| 7.1.2 Non-Residential Buildings   | 07004                                  |             |           |
| 7.1.3 Other Construction e.g. Roads, Bridges,<br>Sewerage, Terminals, etc.      | 07005                                  |             |           |
| <b>7.2 Plant, Machinery, Transport Equipment<br/>and Other Fixed Assets</b>     | <b>07006</b>                           |             |           |
| 7.2.1 Office Furniture and Equipment  | 07009                                  |             |           |
| 7.2.2 Plant, Machinery and Equipment (other<br>than Vehicles)                   | 07007                                  |             |           |
| 7.2.3 Vehicles and Transport Equipment  | 07008                                  |             |           |
| 7.2.4 Other Fixed Assets ( <i>Specify</i> ):                                    | 07015                                  |             |           |
| .....   |  |             |           |
| .....   |  |             |           |
| <b>7.3 Total Depreciation</b>   | <b>07000</b>                           |             |           |
| <b>7.4 Amortization and Depletion</b>   | <b>07017</b>                           |             |           |
| <b>7.0 Total (7.3 + 7.4)</b>  | <b>07026</b>                           |             |           |
| Please describe basis of Depreciation used:<br>.....<br>.....<br>.....<br>..... |  |             |           |

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**SECTION 8 - CASH FLOW STATEMENT**

| Items  | For Office<br>Use Only | Value - \$ |       |
|--|------------------------|------------|-------|
|  |                        | Total      |       |
|  | 17-21                  | 22-31      | 32-41 |
| <b>CASH FLOW FROM OPERATING ACTIVITIES</b>             |                        |            |       |
| Profit before taxation                                 | 08040                  |            |       |
| Adjustments for:                                       |                        |            |       |
| Depreciation and amortisation                          | 07026                  |            |       |
| (Gain) /Loss on sale of fixed assets                   | 08041                  |            |       |
| Changes in operating assets and liabilities            |                        |            |       |
| Receivables  | 08021                  |            |       |
| Payables   | 08026                  |            |       |
| Inventories  | 08022                  |            |       |
| Other current assets                                   | 08024                  |            |       |
| Other current liabilities                              | 08032                  |            |       |
| <b>Cash generated from operations</b>                  | <b>08042</b>           |            |       |
| Taxation paid  | 08043                  |            |       |
| Severance/Termination benefits paid                    | 08044                  |            |       |
| <b>Net cash from operating activities</b>              | <b>08045</b>           |            |       |
| <b>FINANCING ACTIVITIES</b>                            |                        |            |       |
| Funds from loans                                       | 08009                  |            |       |
| Repayment of loans                                     | 08015                  |            |       |
| Dividends paid   | 08016                  |            |       |
| Share capital  | 08046                  |            |       |
| <b>Cash provided by/(used in) financing activities</b> | <b>08047</b>           |            |       |
| <b>INVESTING ACTIVITIES</b>                            |                        |            |       |
| Purchase of investments                                | 08014                  |            |       |
| Redemption of investments                              | 08006                  |            |       |
| Purchase of fixed assets                               | 08012                  |            |       |
| Proceeds from sale of fixed assets                     | 08048                  |            |       |
| <b>Cash used up in investing activities</b>            | <b>08049</b>           |            |       |
| <b>Increase /(Decrease) in cash for the period</b>     | <b>08050</b>           |            |       |
| Cash and cash equivalents                              |                        |            |       |
| - at beginning of period                               | 08051                  |            |       |
| - at end of period                                     | 08052                  |            |       |
| Represented by:  |                        |            |       |
| Bank overdraft   | 08027                  |            |       |
| Cash in hand and bank (including fixed deposits)       | 08020                  |            |       |

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**SECTION 9 - ASSETS AND LIABILITIES****N.B. Total Assets (9.1) must equal Total Liabilities (9.3) + Shareholders' Equity (9.4)**

| Item   | For Office Use Only | As at the beginning 201.... | As at the end 201.... |
|--|---------------------|-----------------------------|-----------------------|
|  |                     | \$                          |                       |
|  | 17-21               | 22-31                       | 32-41                 |
| <b>9.1 Total assets - of which:</b>  | <b>09000</b>        |                             |                       |
| 9.1.1 External assets - Total of which:  | 09002               |                             |                       |
| 9.1.1.1 Foreign currency, bank balances (whether held in local bank or foreign account). | 09003               |                             |                       |
| 9.1.1.2 Balances due from head office, parent company or other affiliated company abroad | 09004               |                             |                       |
| 9.1.1.3 Trade receivables  | 09005               |                             |                       |
| 9.1.1.4 Other current assets (please specify)  | 09006               |                             |                       |
| 9.1.2 External investments - Total of which:   | 09007               |                             |                       |
| 9.1.2.1 Investment in subsidiary companies not consolidated                              | 09008               |                             |                       |
| 9.1.2.2 Other investments (please specify)   | 09009               |                             |                       |
| 9.1.3 Other balances due from foreigners   | 09010               |                             |                       |
| 9.1.4 Local assets - Total of which:   | 09011               |                             |                       |
| 9.1.4.1 Trinidad and Tobago currency cash on hand and on deposit                         | 09012               |                             |                       |
| 9.1.4.2 Accounts receivable less allowances for bad or doubtful debts                    | 09013               |                             |                       |
| 9.1.4.3 Inventories  | 09014               |                             |                       |
| 9.1.4.4 Other current assets (please specify)  | 09015               |                             |                       |
| 9.1.5 Local investment - Total of which:   | 09016               |                             |                       |
| 9.1.5.1 Trinidad and Tobago government securities  | 09017               |                             |                       |
| 9.1.5.2 Other investments (please specify)   | 09018               |                             |                       |
| 9.1.6 Local loans and advances - Total   | 09019               |                             |                       |
| 9.1.7 Fixed assets net of depreciation - Total of which:                                 | 09020               |                             |                       |
| 9.1.7.1 Land and Buildings at original cost  | 09056               |                             |                       |
| 9.1.7.2 Plant, machinery and equipment other than vehicles at original cost              | 09057               |                             |                       |
| 9.1.7.3 Vehicles and other transport equipment at original cost                          | 09058               |                             |                       |
| 9.1.7.4 Other fixed assets at original cost  | 09022               |                             |                       |
| 9.1.7.5 (Less) accumulated depreciation on assets  | 09023               |                             |                       |
| 9.1.8 All other assets not elsewhere shown   | 09024               |                             |                       |

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**SECTION 9 - ASSETS AND LIABILITIES - Continued****N.B. Total Assets (9.1) must equal Total Liabilities (9.3) + Shareholders' Equity (9.4)**

| Item  | For Office Use Only | As at the beginning 201.... | As at the end 201.... |
|---|---------------------|-----------------------------|-----------------------|
|   |                     | \$                          |                       |
|   | 17-21               | 22-31                       | 32-41                 |
| <b>9.2 Total liabilities and shareholders' equity (9.3+9.4)</b>                         | <b>09054</b>        |                             |                       |
| <b>9.3 Total liabilities</b><br><i>of which:</i>  | <b>09025</b>        |                             |                       |
| 9.3.1 External liabilities - Total<br><i>of which:</i>                                  | 09026               |                             |                       |
| 9.3.1.1 Trade payable   | 09027               |                             |                       |
| 9.3.1.2 Other accounts payable  | 09028               |                             |                       |
| 9.3.1.3 Balances due to head office, parent company and other affiliated company abroad | 09029               |                             |                       |
| 9.3.1.4 Balances due to foreigners  | 09030               |                             |                       |
| 9.3.1.5 Loans   | 09031               |                             |                       |
| 9.3.1.6 Other balances e.g. interest  | 09032               |                             |                       |
| 9.3.2 Local liabilities - Total<br><i>of which:</i>                                     | 09033               |                             |                       |
| 9.3.2.1 Bank overdraft and short term loans   | 09034               |                             |                       |
| 9.3.2.2 Accounts payable including notes payable  | 09038               |                             |                       |
| 9.3.2.3 Current maturities of long term debt  | 09060               |                             |                       |
| 9.3.2.4 Taxation payable  | 09040               |                             |                       |
| 9.3.2.5 Dividends payable   | 09041               |                             |                       |
| 9.3.2.6 Long term bank loans (more than one year)                                       | 09035               |                             |                       |
| 9.3.2.7 Long term loans other than from bank  | 09036               |                             |                       |
| 9.3.2.8 Debentures (first mortgage bonds)   | 09037               |                             |                       |
| 9.3.2.9 All other local liabilities   | 09042               |                             |                       |
| <b>9.4 Shareholders' Equity - Total</b><br><i>of which:</i>                             | <b>09043</b>        |                             |                       |
| 9.4.1 Issued share capital - Total<br><i>of which:</i>                                  | 09044               |                             |                       |
| 9.4.1.1 Owned by foreigners or non-residents  | 09045               |                             |                       |
| 9.4.1.2 Owned by residents  | 09046               |                             |                       |
| <b>9.4.2 Total reserves</b><br><i>of which:</i>   | <b>09050</b>        |                             |                       |
| 9.4.2.1 Capital reserves  | 09047               |                             |                       |
| 9.4.2.2 Retained earnings   | 09048               |                             |                       |



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**SECTION 10 - SPECIAL CHARACTERISTICS OF MANUFACTURING ESTABLISHMENTS**

| Item   | For Office Use<br>17-21             | Number<br>22-31                                 |
|--|-------------------------------------|---|
| <p><b>10.1 Selected Non-Additive Items - Transportation, Training and Income in kind</b></p>   |                                     |   |
| <p>10.1.1 Transportation Cost</p> <p>Does this establishment provide transportation services for its own use?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'yes' please give:</p>   |                                     |   |
| 10.1.1.1 Number of vehicles owned by the establishment - Total of which:   | 10015                               |   |
| (i) trucks   | 10016                               |   |
| (ii) vans  | 10017                               |   |
| (iii) cars   | 10018                               |   |
| (iv) Other, (please Specify):  | 10019                               |   |
| .....  |                                     |   |
| .....  |                                     |   |
| .....  |                                     |   |
|  | <b>For Office Use Only</b><br>17-21 | <b>Actual or estimated value</b><br>\$<br>22-31 |
| <p>10.1.1.2 Maintenance of Transport Vehicles (Indicate by (✓) whether total or estimated)</p> <p>Total actual <input type="checkbox"/> or estimated <input type="checkbox"/> expenditure on own account transportation including wages and salaries of drivers (as distinct from salesmen), loaders or assistants, maintenance of vehicles, purchases of fuel, etc.</p> |                                     |   |
|  | 10021                               |   |
| <p>10.1.2 Training</p> <p>Does this establishment provide training opportunities for its employees?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If 'Yes' please give the value of expenditure on:</p>   |                                     |   |
| 10.1.2.1 Fees, scholarships, bursaries and all other payments to institutions for training of employees.   | 10023                               |   |
| 10.1.2.2 Estimated expenditure on in-service training and or any other training provided within the establishment.   | 10024                               |   |

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| <b>SECTION 11 - INPUTS AND OUTPUTS</b>  | <b>For Office Use Only</b> |
|---|----------------------------|
| <p><b>11.1 Valuation</b></p> <p>11.1.1 Inputs</p> <p>11.1.1.1 Are you reporting as requested, materials purchased?</p> <p style="text-align: center;">Yes <input type="checkbox"/> 1      No <input type="checkbox"/> 2</p> <p style="text-align: center;">or</p> <p>11.1.1.2 Are you only able to report materials used?</p> <p style="text-align: center;">Yes <input type="checkbox"/> 1      No <input type="checkbox"/> 2</p> <p>11.1.2 Outputs</p> <p>11.1.2.1 Are you reporting as requested, the value of sales of products?<br/>(See definition of Sales under instruction).</p> <p style="text-align: center;">Yes <input type="checkbox"/> 1      No <input type="checkbox"/> 2</p> <p style="text-align: center;">or</p> <p>11.1.2.2 Are you only able to report the value of production?</p> <p style="text-align: center;">Yes <input type="checkbox"/> 1      No <input type="checkbox"/> 2</p> <p>11.1.3 Basis of Valuation</p> <p>On what basis do you value</p> <p style="margin-left: 40px;">(i) Materials purchased or used</p> <p style="margin-left: 80px;">.....</p> <p style="margin-left: 80px;">.....</p> <p style="margin-left: 40px;">(ii) Sale or production of products</p> <p style="margin-left: 80px;">.....</p> <p style="margin-left: 80px;">.....</p> |                            |



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**SECTION 11 - INPUTS AND OUTPUTS - Continued**

| Commodity No. | Description of Commodity   | Name of Establishment from whom bought | Unit of Measurement | Total    |       | Of which: Imports |       |
|---------------|--|--|---------------------|----------|-------|-------------------|-------|
|               |  |  |                     | Quantity | Value | Quantity          | Value |
|               | 3.6 Contractual Services Specify:  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | 3.8.1 Transportation (hired)   |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | 3.8.5.1.1 Repairs to Buildings   |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | 3.8.5.1.2 Repairs to Machinery   |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | 3.8.5.1.3 & 3.8.5.1.4 Repair to other equipment, etc.                    |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | .....  |  |                     |          |       |                   |       |
|               | 3.8.5.2.1 Parts and accessories used in own account maintenance Specify: |  |                     |          |       |                   |       |
| .....         |  |  |                     |          |       |                   |       |
| .....         |  |  |                     |          |       |                   |       |
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**SECTION 11 - INPUTS AND OUTPUTS - Continued**

| Commodity No. | Description of Commodity   | Name of Establishment from whom bought | Unit of Measurement | Total    |       | Of which: Imports |       |
|---------------|--|--|---------------------|----------|-------|-------------------|-------|
|               |  |  |                     | Quantity | Value | Quantity          | Value |
|               | 3.8.5.2.2 Construction Materials<br><i>Specify:</i><br>.....<br>.....<br>.....<br>.....<br>.....                                       |  |                     |          |       |                   |       |
|               | 3.8.8.1 Patents, Royalties and Licences<br><i>Specify:</i><br>.....<br>.....<br>.....  |  |                     |          |       |                   |       |
|               | 3.8.8.2 Management fees<br>.....<br>.....<br>.....   |  |                     |          |       |                   |       |
|               | 3.8.8.3 Travel and Entertainment<br>.....<br>.....<br>.....  |  |                     |          |       |                   |       |
|               | 3.8.15 All Other<br><i>Specify:</i><br>.....<br>.....<br>.....<br>.....<br>.....<br>.....<br>.....<br>.....<br>.....<br>.....<br>..... |  |                     |          |       |                   |       |

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**SECTION 11 - INPUTS AND OUTPUTS - Continued**

**11.3 Outputs**

Provide details on the Sales and Other Receipts made during the period under review and included in Section 4.

| Commodity No. | Name of Commodity                      | Name of Establishment to which sold | Unit of Measurement | Total    |       | Of which: Exports |       |
|---------------|--|-------------------------------------|---------------------|----------|-------|-------------------|-------|
|               |  |                                     |                     | Quantity | Value | Quantity          | Value |
| 4.1.1.1       | Products U.P.A. Liquid Petroleum Gases |                                     |                     |          |       |                   |       |
|               | Motor Gasoline                         |                                     |                     |          |       |                   |       |
|               | Aviation Gasoline                      |                                     |                     |          |       |                   |       |
|               | Aviation Turbine Fuel                  |                                     |                     |          |       |                   |       |
|               | White Spirit                           |                                     |                     |          |       |                   |       |
|               | Vapourising Oil                        |                                     |                     |          |       |                   |       |
|               | Kerosene                               |                                     |                     |          |       |                   |       |
|               | Gas/Diesel Oil                         |                                     |                     |          |       |                   |       |
|               | Fuel Oils/Flux                         |                                     |                     |          |       |                   |       |
|               | Lube Oil/Greases                       |                                     |                     |          |       |                   |       |
|               |  |                                     |                     |          |       |                   |       |
|               |  |                                     |                     |          |       |                   |       |
|               |  |                                     |                     |          |       |                   |       |
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**SECTION 11 - INPUTS AND OUTPUTS - Continued**

**11.3 Outputs**

**Provide details on the Sales and Other Receipts made during the period under review and included in Section 4.**

| Commodity No. | Name of Commodity       | Name of Establishment to which sold | Unit of Measurement | Total    |       | Of which: Exports |       |
|---------------|-------------------------|-------------------------------------|---------------------|----------|-------|-------------------|-------|
|               |                         |                                     |                     | Quantity | Value | Quantity          | Value |
| 4.1.1.2       | Products on Own Account |                                     |                     |          |       |                   |       |
|               | Liquid Petroleum Gases  |                                     |                     |          |       |                   |       |
|               | Motor Gasoline          |                                     |                     |          |       |                   |       |
|               | Aviation Gasoline       |                                     |                     |          |       |                   |       |
|               | Aviation Turbine Fuel   |                                     |                     |          |       |                   |       |
|               | White Spirit            |                                     |                     |          |       |                   |       |
|               | Vapourising Oil         |                                     |                     |          |       |                   |       |
|               | Keorsene                |                                     |                     |          |       |                   |       |
|               | Gas/Diesel Oil          |                                     |                     |          |       |                   |       |
|               | Fuel Oils/Flux          |                                     |                     |          |       |                   |       |
|               | Lube Oil/Greases        |                                     |                     |          |       |                   |       |
|               |                         |                                     |                     |          |       |                   |       |
|               |                         |                                     |                     |          |       |                   |       |
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**SECTION 12 - SALES BY CHANNELS OF DISTRIBUTION AND PURCHASES BY SOURCE**

**Items 12.1 and 12.2**

- (i) The purpose of these sections is to provide supplementary information on the distribution sector in particular and the backward and forward linkage in industry in the economy in general.
- (ii) The data should be given, as far as possible in as great detail as is indicated. There should be no double-counting in the data provided, i.e. each transaction must be included only once and that in the most appropriate sub-division.

|   | For Office Use Only | Goods manufactured by the establishment |                     | Goods purchased for resale in same condition as purchased |                     |                        |                     |
|---|---------------------|---|---------------------|---|---------------------|------------------------|---------------------|
|   |                     | Estimated Value \$                      | Percentage of Total | Petroleum Products  |                     | Non-Petroleum Products |                     |
|   |                     |   |                     | Estimated Value \$  | Percentage of Total | Estimated Value \$     | Percentage of Total |
|   | 17-21               | 22-31                                   |                     | 32-41   | Total               | 42-51                  | Total               |
| <b>12.1 Sales of the Establishment's Output According to Purchase</b>   |                     |   |                     |   |                     |                        |                     |
|   | <b>12001</b>        |   |                     |   |                     |                        |                     |
| A. Domestic Sales - Total of which:   | 12002               |   |                     |   |                     |                        |                     |
| 1 Transfer or sales directly to retail outlets operated by your own enterprise <input type="checkbox"/> or by affiliated enterprises <input type="checkbox"/> Please check which one. | 12003               |   |                     |   |                     |                        |                     |
| 2 Sales to all other retail outlets:  | 12004               |   |                     |   |                     |                        |                     |
| (i) directly from refinery  | 12031               |   |                     |   |                     |                        |                     |
| (ii) through designated agents  | 12032               |   |                     |   |                     |                        |                     |
| 3 Sales to farmers, manufacturers, hotels, restaurants and all other businesses excluding wholesalers and retailers:  | 12005               |   |                     |   |                     |                        |                     |
| (i) directly from refinery  | 12033               |   |                     |   |                     |                        |                     |
| (ii) through designated agents  | 12034               |   |                     |   |                     |                        |                     |
| 4 Intra company transfers, between Domestic Manufacturing Establishments and Marketing Division   | 12006               |   |                     |   |                     |                        |                     |
| 5 Sales to wholesalers:   | 12007               |   |                     |   |                     |                        |                     |
| (i) directly from refinery  | 12035               |   |                     |   |                     |                        |                     |
| (ii) through designated agents  | 12036               |   |                     |   |                     |                        |                     |
| 6 Sales to Government and all Public Utilities and other government business enterprises:   | 12008               |   |                     |   |                     |                        |                     |
| (i) directly from refinery  | 12037               |   |                     |   |                     |                        |                     |
| (ii) through designated agents  | 12038               |   |                     |   |                     |                        |                     |

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**SECTION 12 - SALES BY CHANNELS OF DISTRIBUTION AND PURCHASES BY SOURCE - Continued**

|  |              | Goods manufactured by the establishment |                     | Goods purchased for resale in same condition as purchased |                     |                        |                     |
|--|--------------|---|---------------------|---|---------------------|------------------------|---------------------|
|  |              |   |                     | Petroleum Products  |                     | Non-Petroleum Products |                     |
|  |              | Estimated Value \$                      | Percentage of Total | Estimated Value \$  | Percentage of Total | Estimated Value \$     | Percentage of Total |
|  | 17-21        | 22-31                                   |                     | 32-41   |                     | 42-51                  |                     |
| <b>B Export Sales - Total</b>  | <b>12009</b> |   |                     |   |                     |                        |                     |
| 1 Sales on the export market by transfer <input type="checkbox"/> or sale <input type="checkbox"/> to parent company or to affiliated establishments. (please check which one) | 12010        |   |                     |   |                     |                        |                     |
| 2 All other export sales<br>Total of which:  | 12030        |   |                     |   |                     |                        |                     |
| (i) through local agent  | 12011        |   |                     |   |                     |                        |                     |
| (ii) through the establishment's foreign agent   | 12012        |   |                     |   |                     |                        |                     |
| (iii) directly to the customer via a broker  | 12013        |   |                     |   |                     |                        |                     |
| (iv) Bunkers of which:   | 12014        |   |                     |   |                     |                        |                     |
| (i) Aviation   | 12015        |   |                     |   |                     |                        |                     |
| (ii) Ships   | 12016        |   |                     |   |                     |                        |                     |
| <b>12.2 Purchase of the Establishment's Inputs According to Source - Total</b>   | 12017        |   |                     |   |                     |                        |                     |
| <b>A Purchase of Domestic Inputs - Total of which:</b>   | 12018        |   |                     |   |                     |                        |                     |
| (i) Purchases from farmers and business enterprises (other than wholesale and retail businesses)   | 12019        |   |                     |   |                     |                        |                     |
| (ii) Direct from Non-Petroleum Manufacturer  | 12020        |   |                     |   |                     |                        |                     |
| (iii) Through an agent   | 12021        |   |                     |   |                     |                        |                     |
| (iv) Intra company transfer from establishments operated by your own enterprise or by affiliated enterprise  | 12022        |   |                     |   |                     |                        |                     |
| (v) Purchases of local goods from local wholesaling merchants  | 12023        |   |                     |   |                     |                        |                     |
| (vi) Non-affiliated local Oil Company  | 12024        |   |                     |   |                     |                        |                     |

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**SECTION 12 - SALES BY CHANNELS OF DISTRIBUTION AND PURCHASES BY SOURCE - Concluded**

|  | For<br>Office<br>Use<br>Only | Goods<br>manufactured<br>by the<br>establishment |       | Goods purchased for resale<br>in same condition as purchased |                                |                           |                                |                          |
|--|------------------------------|--|-------|--|--------------------------------|---------------------------|--------------------------------|--------------------------|
|  |                              |  |       | Petroleum<br>Products  |                                | Non-Petroleum<br>Products |                                |                          |
|  |                              |  |       | Estimated<br>Value<br>\$                                     | Percen-<br>tage<br>of<br>Total | Estimated<br>Value<br>\$  | Percen-<br>tage<br>of<br>Total | Estimated<br>Value<br>\$ |
| 17-21  | 22-31                        | 32-41  | 42-51 | Total  | Total                          | Total                     | Total                          |                          |
| B Purchases of Imported Inputs -<br>Total<br><i>of which:</i>                          | 12025                        |  |       |  |                                |                           |                                |                          |
| (i) Directly by transfer from<br>parent company or other<br>foreign affiliated company | 12026                        |  |       |  |                                |                           |                                |                          |
| (ii) Directly through a local<br>agent of the foreign<br>enterprise                    | 12027                        |  |       |  |                                |                           |                                |                          |
| (iii) From a local merchant  | 12028                        |  |       |  |                                |                           |                                |                          |
| (iv) Other Direct Imports  | 12029                        |  |       |  |                                |                           |                                |                          |

.....  
*Signature of Person making the return*

.....  
*Signature of Field Officer  
Collecting return*

.....  
**(NAME IN BLOCK LETTERS)**

.....  
*Position/Office held*

.....  
*Checked by (For Office Use)*

*Date Completed:.....*

***The Central Statistical Office Printing Unit  
Trinidad and Tobago***